



VOL. 12; NO 1

THE COORDINATOR

WINTER 2010

INSIDE THIS ISSUE:

IN THE NEWS!

- OUR COURTS AS ORGANIZATIONS
2010 TRAINING REQUIREMENTS
INDEPENDENT LEARNING INCREASE
- JUDICIAL COLLEGE OF ARIZONA
INDEPENDENT LEARNING (CONT.)
2010 BENCH BOOKS
AIMING HIGH—JUDICIAL TRAINING
- JUDICIAL COLLEGE OF ARIZONA
CONTINUED
- NATIONAL JUDICIAL COLLEGE TRAINING

1

2

3

4

5

STATEWIDE BROADCASTS

- WEBCASTS REPLACES SATELLITE
- JSEC BROADCAST - "RECORDS ACCESS
POLICY CHANGES"
- RESOURCE: MEDIA ARCHIVE

NATIONAL AND STATEWIDE TRAINING CALENDAR

TRAINING RESOURCES/ OPPORTUNITIES

- HISTORICAL SCAVENGER HUNT
- STATE BAR CLE CREDIT
- ARIZONA COURTS ASSOCIATION

ONLINE RESOURCES

- FREE AUTOMATION TRAINING
- WENDALL: COJET EDUCATION CENTER

COORDINATOR COMMITTEES

- MEETING INFORMATION

TO BE CONTINUED...

EDUCATION SERVICES DIRECTORY

6

7

8

9

10

FROM THE DIRECTOR'S CORNER...



Jeff Schrade

OUR COURTS AS LEARNING ORGANIZATIONS —

It's that time of year again when the 10,000 employees of our Arizona Courts, from Judges to probation officers to front desk staff, tally their COJET and cross their fingers that they've fulfilled the required hours. Amazingly, only 29 people system-wide did not meet the COJET requirement in 2008. While training coordinators across the state should celebrate this achievement, we should also take time to remember the big ideas behind COJET.

Our courts processed about 2.8 million cases each year, equaling about 284 cases per judicial branch employee, and impacting the lives of one in three Arizonans. But our performance cannot be judged by numbers alone, for we have a far more profound mission - to dispense earthly justice. And we can't do this based on faith or feelings, we must follow established procedures, centuries of case law and thousands of codified local, state and national laws. [\[Read More\]](#)



COJET

WHAT ARE THIS YEAR'S TRAINING REQUIREMENTS FOR NON-JUDICIAL OFFICER EMPLOYEES?

[ADMINISTRATIVE ORDER 2009—88](#)

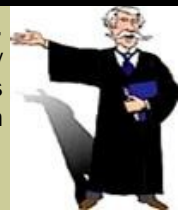
[2010 - FREQUENTLY ASKED QUESTIONS](#)

2010 JUDICIAL CONFERENCE CANCELLED

INDEPENDENT LEARNING INCREASES FOR JUDICIAL OFFICERS

At the request of the Committee on Judicial Education and Training (COJET), [Administrative Order 2009-117](#) took effect **January 1, 2010**, to temporarily increase the maximum number of continuing judicial education hours granted to judicial officers for independent learning, from **8 to 16** hours in calendar year 2010.

This temporary increase will allow judicial officers to obtain additional professional training opportunities in 2010, via the web and other distance learning mediums, while reducing travel costs during another tight budget year. [\[Read More\]](#)



[Back to Page 1](#)

JUDICIAL COLLEGE OF ARIZONA

CONTINUING EXCELLENCE IN JUDICIAL EDUCATION

INDEPENDENT LEARNING LIMIT INCREASED TO 16 HOURS FOR 2010


[\[Continued from page 1\]](#)

In 2010, judges are strongly encouraged to utilize a broad array of training options to meet their annual training requirements and work closely with training coordinators to follow the accreditation guidelines set forth in [Administrative Code 1-302](#). The Education Services Division looks forward to assisting judicial officers and training coordinators in finding appropriate training resources, some of which will need to be accredited by the local training coordinator. We understand that with this temporary change may come questions regarding accreditation of some distance learning programs. Please review the accreditation procedures for all independent learning programs in the Administrative Code, and contact Vikki Murillo at the Education Services Division at (602) 452-3005/ vmurillo@courts.az.gov if you need assistance.

[\[Back\]](#)

2010 Benchbooks Now Available on Wendell! Please pass the word onto your court's judges and judicial officers!



"Aiming High"

by Gabe Goltz, Manager, Judicial College of Arizona

As each of you continue to make plans to meet your organization's training needs in 2010, I know there's a challenging issue looming in the background. And for once I'm not (just) talking about the budget. I'm referring to the ongoing 16 hour COJET requirement for judicial officers in Arizona.

How can we meet this? **What resources are available?** Why are judicial officers still required to take 16 hours? **What do you mean there's no Judicial Conference?**

Just as the Judicial College of Arizona worked to support the training needs of your judicial officers in "times of plenty," so too our goal is to continue to do this in more challenging times as well. In fact, I've challenged my team, in conjunction with the Judicial College of Arizona Board, to exceed past efforts. We know there's an increasing need and we are committed to meeting it.

In the coming months, we will be offering the state's judicial officers a tremendous variety of training opportunities. These opportunities will include our standard programming (e.g. New Judge Orientations, Civil Traffic Hearing Officer training), a dramatically increased selection of innovative and effective distance education opportunities through the Wendell website, novel partnerships with outside organizations (e.g. the **2010 Arizona State Bar Convention in Phoenix and the National Judges Association Annual Education Conference in Williams**), and other new and exciting training focused at meeting the specific needs of judicial officers "in the trenches." (See [training calendar](#) on page 5 for dates.)

Of course, our ultimate goal is providing you, Arizona's judicial officers, and Arizona communities with the highest quality educational programming and best service possible. If you have ideas on how we can accomplish this goal better, or other questions, please feel free to contact me at ggoltz@courts.az.gov or (602) 452-3033.

[Back to Page 1](#)

JUDICIAL COLLEGE OF ARIZONA

CONTINUING EXCELLENCE IN JUDICIAL EDUCATION



Nearly Fully Funded Criminal Programs (Limited Enrollment)

National Judicial College Announcement

from: **William J. Brunson, Esq.**

The National Center for Justice and the Rule of Law (NCJRL) and The [National Judicial College \(the NJC\)](#) are presenting a series of programs to assist general jurisdiction judges who handle criminal cases. They are as follows:

- **** Technology-Assisted Crimes Against Children: Understanding Investigative Techniques and Pretrial Motions Practice** on May 20-21, 2010, in Reno, NV.
- **** The Fourth Amendment: Comprehensive Search and Seizure Training for Trial Judges** on May 24-27, 2010, in Reno, NV, and on October 4-7, 2010, in Oxford, MS.
- **** Technology-Assisted Crimes Against Children: The Fundamentals** on October 11-12, 2010, in Oxford, MS.

Through grants from the U.S. Department of Justice, **the following expenses are covered (on a limited basis):**

- (1) Tuition
- (2) Materials
- (3) Conference-related meals
- (4) Crimes Against Children programs: Paid lodging + travel up to \$500; Fourth Amendment programs: A total of \$500 that can be used toward lodging and travel. ******

****For each program, the lodging and travel expense allowances referenced in (4) above are for up to 40 general jurisdiction judges in the nation (felony trial jurisdiction) only. Up to 10 limited jurisdiction judges in the nation may also attend each program. Limited jurisdiction judges will receive scholarships for tuition, materials and conference-related meals only.**

Please have your judges respond quickly by enrolling online at:
<http://register.judges.org/njcapp.aspx>. Under payment information, simply type: U.S. Department of Justice.

The faculty consists of judges and law professors who are experts in these evolving areas of the law. Descriptions of the programs can be found at:

http://www.judges.org/courses_2010.html. If you have any enrollment questions, please contact the registrar's office at registrar@judges.org or at (800) 255-8343 for more information.

William J. Brunson, Esq.
Director, Special Projects
The National Judicial College
 Judicial College Bldg., M.S. 358
 Reno, NV 89557
 (775) 327-8211 (Direct)
 (800) 255-8343 (Toll Free)
 (775) 784-1253 (Fax)
 (775) 233-3781 (Mobile)
brunson@judges.org
www.judges.org

[Back to Page 1](#)

STATEWIDE BROADCASTS—WEBSTREAM

WEBCASTS REPLACE SATELLITE BROADCASTING

by [Beth Asselin](#) Distance Learning Manager, Education Services Division

Have you heard the good news? - The Distance Learning Unit of the Education Services Division is taking their programming into the 21st century!

As you know, in these tight budget times, it can be difficult to find the funding to attend trainings that require travel. As part of our offerings, the Distance Learning Unit, in conjunction with other divisions within the AOC, has offered needed training programs at no cost to our courts via satellite broadcast programs. However, in the past, these programs required outer sites to have specific hardware (satellite dish and receiver) in good working order to view the programs.

Welcome to 2010! The goal for this coming year is to do away with satellite programs and deliver our training via the web.

How are we doing this? Since September, the Network group of the AOC's Information Technology Division has been busy installing and configuring **Wide Area Application Service (WAAS)** routers in courts throughout the state. To date, they've installed in over 100 locations.

So what is a WAAS router? It's simply magic! And for most courts it will allow you to stream video via the internet without disrupting other programs running on your network. In September 2009, we successfully simulcast our program via both satellite and the internet. We had about 25 sites successfully webstream the program. And again, in November we had 11 new locations participate via webstream. [\[Read More\]](#)

JSEC BROADCAST: RECORDS ACCESS POLICY CHANGES (WHAT SUPERVISORS NEED TO KNOW)

February 16, 2010 from 1:15pm – 3:00pm

[Registration Brochure and Materials](#)

Deadline: February 11, 2010

This broadcast will cover records policy including recent changes to **Supreme Court Rule 123, Criminal Rule 2.3, ACJA 1-604, 1-605, 1-606 and Civil Rule 5.** (It will focus on online and bulk data records.)

Who Should Attend?

- Clerks of the Court, Court Supervisors, Court Managers, Court Administrators or Department Heads, Presiding Judges (or judicial officers with administrative responsibilities)
- Anyone responsible for implementing changes to records access policies

What you will learn by attending?

- Highlights of recent changes
- What information can and cannot be displayed publicly
- How to handle bulk data requests
- The process for correcting data errors
- Where to find sample access agreements
- Planned changes to the Public Access Website (Supreme Court Case Lookup Website)

NEW ONLINE BROADCAST CENTER STREAMING MEDIA ARCHIVE

Great News!

All future broadcasts will be made available as a recorded webstream to all our AJIN courts following the live programs.

Broadcast programs can be viewed by going to <http://supreme22/edu/videos.htm> and clicking the **View Video** link on the right hand side under the **ARCHIVED VIDEOS** section. The program has index points so viewers can more easily view the program in sections of time. There is also a **certificate of completion** available once the viewer completes the program. Viewers can print this certificate and send their training coordinator for their COJET records.

The site is easy to use and will eliminate the need to wait for a DVD copy following the program.

For further questions, contact [Beth Asselin](#), Education Services Distance Learning manager.

[Back to Page 1](#)

UPCOMING TRAINING - NATIONAL & STATEWIDE

FEBRUARY—JUNE 2010
(DATES ARE TENTATIVE AND SUBJECT TO FUNDING)

2010 JUDICIAL CONFERENCE CANCELLED

February:

| | |
|----------------|--|
| 2/16 (Webcast) | JSEC Broadcast (Records Access Policy Changes) |
| 2/18 (Centra) | New Training Coordinator Orientation |
| 2/18 (JEC) | JSEC Meeting |
| 2/23-25 | Dependency 101 |

March:

| | |
|------------------|---------------------------------|
| 3/1-3 (JEC) | Faculty Skills Development |
| 3/11 (JEC) | COJET Meeting |
| 3/8-12 (Kingman) | Firearms Training |
| 3/10-12 (JEC) | Human Resource Management* |
| 3/14-19 (JEC) | Intensive Probation Supervision |
| 3/17-18 (OSTC) | Glock Armorer School |
| 3/22-26 (OSTC) | Defensive Tactics |

April:

| | |
|----------------|--------------------------|
| 4/5-9 | General NJO |
| 4/13-15 | ICM Technology * |
| 4/19-23 (OSTC) | Defensive Tactics |
| 4/19-23 (JEC) | Limited NJO |
| 4/26-5/7 (JEC) | Probation Certification |
| 4/30 | JSEC Broadcast (Law Day) |

May:

| | |
|--------------------|---|
| 4/26-5-7 | PO Certification (continues) |
| 5/11-13 (JEC) | Civil Traffic Hearing Officer Training |
| 5/6 (Centra) | New Training Coordinator Orientation |
| 5/14 (JEC) | Training Coordinator Workshop |
| 5/17-21 (OSTC) | Defensive Tactics |
| 5/17-19 (JEC) | Dependency 101 Conference |
| 5/18 (JEC) | JSEC Meeting |
| 5/20-21 | National Judicial College Training (see page 3) |
| 5/19-21 | Arizona Courts Association (ACA) Conference |
| 5/18-21 (Tucson) | Detention Academy |
| 5/20 (Webcast) | COJET Broadcast |
| 5/24-27 | Nat'l Judicial College Training (see page 3) |
| 5/24-28 (Holbrook) | Firearms Training |
| 5/25-28 | ICM Concluding Seminar* |

June:

| | |
|--------------------|--|
| 6/8-10 | Faculty Skills Development |
| 6/9-11 (Glendale) | State Bar Convention |
| 6/14-18 (OSTC) | Defensive Tactics |
| 6/21-25 (OSTC) | Defensive Tactics Train-the-Trainer |
| 6/21-25 (Williams) | National Judges Association Conference |
| 6/24 | JSEC Broadcast |

*ACM— Arizona Court Management enrollees only

***Judicial Officer Training**

[Education Services Division Online Training Calendar](#)



Officer Safety Training Center (OSTC)
 9831 South 51st Street,
 Suite D-129
 Phoenix 85004

Judicial Education Center—JEC
 541 E. Van Buren, Suite B-4, Phoenix
 (602) 452-3060

Program information will be disseminated as made available.

[Back to Page 1](#)

TRAINING RESOURCES/OPPORTUNITIES...

Innovative Training Idea: Historical Scavenger Hunt - A Yavapai County Training Success!

Yavapai County offered a unique class during their 2009 Annual Judicial Staff Conference, in Prescott. Jeanette Brambila, Yavapai County Training Coordinator, was able to contact two local high school history teachers who put together a walking tour of the buildings around the Prescott courthouse plaza. They combined the walking tour, which involved finding the historical plaques on many of the buildings, giving clues about the families instrumental in making Prescott what it is today, with research they found on important and interesting court cases throughout the many years.

The participants had 2 hours to walk from building to building, finding the clues and bringing them back to the instructors who sent them on their way to their next destination. Here are some examples of what they learned:

- Who announced their bid for the Presidency on the courthouse steps in 1964;
- Who had 2 men in custody on the train & had to avoid a lynch mob at one end of town by getting them off the train early at the other end;
- When was the 1st legal hanging;
- Who shot & killed the County District Attorney in 1898?

If you want to put together a Historical Scavenger Hunt in your area, please feel free to contact [Jeanette Brambila](#) or [Dyhanna Anderson](#). We can share our ideas and give you pointers on what to include. Your archived records from the newspaper and courthouse will give you lots of information.



STATE BAR ACCREDITED PROGRAMS AND COJET CREDIT

The following question has been posed by training coordinators from time to time — **Do judges get COJET credit for continuing legal education (CLE) classes sponsored by the State Bar?** The answer is Yes.

The State Bar is an accredited COJET sponsor. Per an historical agreement between the Arizona State Bar and the Arizona Supreme Court, classes accredited by the State Bar for Continuing Legal Education (CLE) credit are automatically COJET accredited and visa a versa. Judges planning on attending training accredited by the State Bar will need to provide the local training coordinator with a *certificate of attendance* following the program.

Trainings otherwise not accredited by the State Bar, will need COJET accreditation by your local training coordinator, prior to attendance.

Arizona Courts Association (ACA) Spring Training

Alexis Allen | Court Services Supervisor | Tempe Municipal Court
(480) 350-8055 | e-mail: alexis_allen@tempe.gov



The Arizona Courts Association (ACA) will host its **Spring Conference at the Prescott Resort (May 19 – 21)** in beautiful Prescott, Arizona. I am conducting a poll of past and current membership to get a feel for the number of attendees we may have at our Spring conference. I know with the tough economic times, many agencies are cutting training & travel funds and as such, we are trying to plan ahead. **Please contact me only if you believe you may attend the Spring Conference.**

I am also attaching the link to our membership web page and encourage you to maintain your \$25 membership to the ACA. We have one of the lowest membership fees in the Nation and will strive to continue to provide quality training to our members. <http://www.arizonacourtsassociation.org/membership.shtml>

We appreciate your continued support and look forward to seeing you at a conference in the near future! Please feel free to share this information with other court employees. Should you have any questions, comments or suggestions, please feel free to contact me or any other Board member.

[Back to Page 1](#)

ONLINE RESOURCES AVAILABLE

LOOKING FOR FREE ONLINE AUTOMATION TRAINING?

Consider accessing the **Goodwill Community Foundation International** and brush up on your computer skills today!

Go to: <http://www.gcflearnfree.org/>

WHAT TRAINING IS AVAILABLE?

Self-paced Tutorials:

- Excel, Access, Word, PowerPoint, Publisher, Internet Basics...

Instructor-lead classes: (registration required—assignments graded by an online instructor):

- Excel, Access, Word, PowerPoint and other trainings (training coordinator will need to accredit as appropriate)

Lesson materials can be printed for easy reference. Classes include illustrated examples and/or interactive video clips to guide the learner through each lesson. To assess the learner's understanding of the material, each lesson includes "knowledge checks" called "challenges" and presents a quiz at the end of the unit. **Check it out TODAY!**



WENDELL: ONLINE TRAINING FOR JUDGES: FROM RESEARCH TO EDUCATION

WENDELL is beginning to transition from being a judicial *informational* tool to being both an *informational* and an *educational* one. We're happy to report that a substantial amount of independent learning courseware has been added to the WENDELL site, with still more to come in 2010.

Why is this important? Judges are required to obtain 16 hours of COJET approved training over the next year. A good portion of those training hours came from attending the annual judicial conference, which has been canceled for 2010. However, **Administrative Order 2009-117** has increased the number of independent learning hours judges may take to satisfy their requirement to the full 16 hours.

WENDELL now has an established a **COJET Classroom** offering more than 20 hours of independent learning courseware and videos judges may take, and for which they will receive COJET credit (see the Wendell Spotlight section, below). Judges are encouraged to experience as wide a range of educational opportunities as possible, but with the current economic situation, and with 2010 shaping up to be a very busy year for all divisions of the judiciary, this is a good time to explore the distance learning opportunities offered on WENDELL.



Wendell is a reference site of the Judicial College of Arizona Publications Committee in conjunction with the Administrative Office of the Courts Education Services Division. Wendell provides assistance to the Arizona judiciary and its staff in fulfilling their professional duties and responsibilities through access to education and reference materials and by enhancing communication.

[Back to Page 1](#)

TRAINING COORDINATOR COMMITTEE UPDATES

JOINT COUNCIL ON COURT EDUCATION

LAURA BEESON-DAVIS, CHAIR



The first JCCE meeting of CY2010 was held January 15th, in Tucson, at the Pima County Courts Training Center. [Laura Beeson-Davis](#) (Pima County) stepped into the Chair seat replacing Judy Thompson-Ng, whose term as Chair ended in December. Karen Smith (Graham & Greenlee Counties) moved into the position of Treasurer. Ashley Sanger (Pinal County) kindly accepted the role as Secretary.

After a brainstorming meeting in October on the CY2010 training challenges and how to effectively meet those needs, the main focus of this first meeting was to present the membership with the task group results from the e-chat session on January 5th. Using the Fast Track Planning method, members chose the group(s) they wished to participate in throughout CY2010. The four task groups formed are: Marketing Resources, External Resources, Internal Resources, On-Line Resources. In addition, the group established at least one or two S.M.A.R.T. goals that will help JCCE meet its overall objective for the year. The primary objective of the JCCE committee this year is to:

- strategize, develop, and implement the collaborative results of the four task groups to uncover the true educational needs of our diverse court environments
- overcome the challenges of budgetary and travel constraints
- offer a variety of educational resources that help us meet and exceed our training goals for CY2010 and beyond

Dr. Rafaela de Loera - Director of Training & Education Pima County Courts - presented an overview of multiple ways to facilitate a newly developed Ethics class using the NEW Code of Conduct. Hand-outs and a PowerPoint were offered along with facilitation strategies to help vary delivery to different audiences. The class is called: *"The Arizona Code of Conduct for Judicial Employees: Changes & Challenges for Court Staff"*.

Jeff Schrade, AOC's Education Services Division Director attended the meeting to become acquainted with the southern region committee members. He provided AOC updates along with a training calendar, literature on the Arizona Court Manager (ACM) program, and supporting data on webcasts, now to be used in lieu of satellite broadcasts (this included selected courts using **WAAS Routers - Wide Area Application Service**), and he also graciously offered himself as a resource for all task groups.

The JCCE looks forward to a productive and successful year in meeting all the challenges and achieving all our educational goals. The next meeting is scheduled for **April 23**, at the **Pima County Courts' Training Center in the Sedona Room**.

JCCE Chair Ends Term Thanking Committee.

Judy Thompson-Ng, JCCE Chair 2008-09

I would like to personally thank all past and present members of the JCCE and the AOC Education Services Division for their support and participation over these past two years that I have been the Chair of JCCE. My term has ended, and as I look at all the things we have accomplished together, I know that JCCE will continue to grow and meet the challenges of the coming years.



NORTHERN ARIZONA COMMITTEE ON EDUCATION — DYHANNA ANDERSON, CHAIR

Happy New Year and welcome to 2010. We are off to another busy start here in Yavapai County and are in the process of planning our annual COJET Conferences on both sides of Mingus Mountain. We are hoping to hold the **Verde Valley Conference in March** this year and the **Prescott Conference in June**. **Other counties will be welcome to attend as space permits.** Please look for dates, locations, and a class listing in the next newsletter or contact [Dyhanna Anderson](#).

At our November 19th telephonic meeting, committee members shared ideas, information and resources. Vikki Murillo, AOC Education Services Division talked about the recent changes in delivery of statewide broadcasts, which have moved from satellite to webstream in order to reach more courts at lower costs. Heidi Kohler, Coconino County Field Trainer, shared the results from her court's survey targeting training needs and interests for future classes, and conference presenters. Dyhanna Anderson, Yavapai County Field Trainer, provided information on a new outdoor class entitled **"Historical Scavenger Hunt"** which received positive feedback when presented at their local conference.

To learn more about NACE, contact Dyh Anderson at DAnders2@courts.az.gov or Jeanette Brambila at JBrambil@courts.az.gov



TO BE CONTINUED...

Our Courts as Learning Organizations

[Continued from Page 1]

Jeff Schrader, Director, AOC Education Services Division



Each year, the state legislature, with the helping hand of our Governor, adds hundreds of new laws. This same process takes place a thousand times over at the Federal and local level too, producing an ever-changing complexity that is our Law. It then falls upon our branch to figure it all out and apply the law to any circumstance arising from the comedy and tragedy of 6.5 million Arizonans living with one another in our state. Few workers in our Arizona economy bear such an awesome burden.

So how is it that even in the face of serious challenges our courts manage to do such a good job? There are some essential factors: the integrity of judges and judicial staff, the innovative application technology, and an organizational culture of constant learning. But it is our culture of learning that acts as an engine of excellence, propelling us forward to deliver consistent and fair justice in the face of constant change.

While I suspect a few may grumble to you as they document their required COJET hours, it's important that we all see beyond the hours to embrace our courts as learning organizations and celebrate our contribution to judicial branch excellence in Arizona! [\[Back\]](#)

WEBCASTS REPLACE SATELLITE BROADCASTING

[Continued from page 4]

Producing a program for satellite is exceedingly expensive, and only continues to increase in cost with each year. In contrast, **webstreaming costs about one tenth of the cost of a satellite broadcast.** In addition to being more cost effective, there are many other benefits to webstreaming our programs vs. satellite broadcasts:

- Webstreaming offers the ability to reach 100+ sites across the state instead of just 28 satellite locations.
- Programs are captured and made available immediately. Instead of waiting to get a disc delivered by mail, you can access to the program archive on the web shortly after it airs.
- Program materials are available from the same link! No more storing discs and program materials! No more mailing to your staff for check-out. It's all right there at the click of a mouse button!
- Many of our courts have satellite hardware in disrepair, requiring thousands of dollars for repair or replacement.

Take a look at how the streaming program works?

Our live programs are streamed via the internet using the same server as our Oral Arguments.

For a preview of how the program works go to <http://www.supreme.state.az.us/courtvideo/> and click one of the **Oral Arguments** links to test your system/network.

There are no downloads required to view this program. This really should be a "click and play."

To access a video, click one of the **Oral Argument** links under the **ARCHIVED VIDEOS** section. Once the player launches, the video will appear in the upper left hand corner of the main window. To enlarge this window, right click anywhere in the small window, select **Zoom > Full Screen**. The image should now fill the screen. To revert back to the small window, click the **Escape** key on the keyboard. [\[Back\]](#)

"THE COORDINATOR"

is published quarterly by the Education Services Division of the Arizona Supreme Court Administrative Office of the Courts.

Jeff Schrader, Division Director

Deb King, Program Manager

Vikki Cipolla-Murillo, Editor

1501 W. Washington

Phoenix, AZ 85007

Phone: (602) 452-3005

Fax: (602) 452-3004

TDD: (602) 452-3028

vmurillo@courts.az.gov

[Back to Page 1](#)

EDUCATION SERVICES DIVISION DIRECTORY

| Name | Unit/Duties | Phone |
|-----------------------------------|---|-----------------------|
| | Main Division Line | (602) 452-3060 |
| Jeff Schrade, Director | Education Services Division Director | 452-3000 |
| Beth Hall, Division Assistant | Administrative Support to the Division Director | 452-3001 |
| Paul Julien, Judicial Officer | Judicial Training and Mentoring | 452-3021 |
| Julee Bruno, Manager | Conference and Finance Administration (CFA) | 452-3002 |
| Lora Beth Jacobson, Assistant | Program Registration Fees, Accounts Payable / Receivable, Scholarships, Accreditation | 452-3027 |
| Chad Kewish, Manager | Committee on Probation (COPE) | 452-3025 |
| Barbara Ortolano, Specialist | FT / DT Instructor, Curriculum, Officer Safety (DT / FT / Train-the-Trainer) | 452-3026 |
| Kevin Jeffries, Specialist | FT / DT Instructor, Curriculum, Officer Safety (DT / FT / Train-the-Trainer) | 452-3018 |
| Jodi Rudd, Specialist | Instructor, Curriculum, Probation Officer Certification, IPS, JIPS | 452-3006 |
| Kensley Gonzales, Specialist | Certification Academy (Faculty/Travel/Program Logistics), FSD Registration | 452-3010 |
| Diane Bouconi, Specialist | Detention, DT, FT (Registration/Program Logistics / Train-the-Trainer) | 452-3017 |
| Marcel LaVallee, Assistant | Certification Academy, IPS (Logistics, Registration, Certificates, Logistics, Travel) | 452-3007 |
| Gabe Goltz, Manager | Judicial College (JCA) | 452-3033 |
| Krista Chapman, Specialist | Faculty Liaison, Program Logistics, New Judge Orientations | 452-3034 |
| Tara Duncan, Specialist | Faculty Liaison, Program Logistics, Admission on Motion, Benchbooks | 452-3009 |
| Leslee Garner, Specialist | Domestic Violence Training and Resources | 452-3014 |
| Maria Urbieto, Assistant | All JCA programs (Registration, Logistics) | 452-3023 |
| Deb King, Manager | Leadership, Education And Development (LEAD), Court Leadership Institute (CLIA), Judicial Staff Education (JSEC) | 452-3019 |
| Patty Stansfield, Specialist | Institute for Court Management, Centra Instructor, Curriculum, Broadcasts, Distance Learning | 452-3015 |
| Vikki Cipolla-Murillo, Specialist | TC Liaison (Accreditation, Orientation, COJET Compliance Reporting, COJET- related questions, Conference Logistics), Centra, Newsletter | 452-3005 |
| Deanna Carter, Assistant | Judicial Staff, CLIA (Registration / Program Logistics), ICM, FSD | 452-3024 |
| Beth Asselin, Manager | Distance Learning and Facilities | 452-3011 |
| Alan Sparrow, Specialist | Wendell, Website, Distance Learning Programs, Broadcasts | 452-3013 |
| Paul Carlisle, Specialist | Conference Rooms, Media Center Equipment / AV | 452-3022 |
| Sam Samalik, Specialist | Graphics Design, Media Center, Facilities | 452-3020 |
| Chris Claxton, Assistant | Reception, Room Reservations, Business Cards /Certificates | 452-3030 |

Legend:

FT = Firearms Training
DT= Defensive Tactics

FSD = Faculty Skills Development
IPS = Intensive Probation Supervision